

## FREQUENTLY ASKED BOOKING QUESTIONS

- **How many tables do you have in The Port?** Five 8ft banquet tables and one 3x5 Table
- **Do you have table coverings?** Yes, there are black vinyl tablecloths on the tables. Most bring their own coverings to place over them.
- **How early can we get there on a Sunday?** The setup can start at any time. Events can not start until noon.
- **Are we charged for set up and clean up time?** Yes, the rental is charged for the entire time you request the use of The Port.
- **Is there a TV?** Yes, a 54" TV is available for you to use.
- **Can we bring in beer or other alcohol?** NO
- **Can we pre-order charcuterie from The Port?** Yes, however, you are welcome to bring in all your own food. Even if that includes a charcuterie.
- **Do you have outlets for crock pots?** Yes there are a couple of outlets at the Main bar that you are welcome to use. If you need additional food kept warm, just make that request and we can accommodate.
- **Is there refrigerator space?** Limited. It can vary week to week. We will do our best to accommodate.
- **What beverages do you provide?** Besides, wine, Lemonade and Coffee. If you do lemonade with us, we will also provide water as we have a double dispenser. Please bring your own decorative cups for the lemonade. Lemonade is \$7/gallon and Coffee is \$7/pot and is Courageous Coffee from our hometown Coffee Shop.
- **What are our options for wine?**

You or your guest can pay for the wine.

It can be purchased as we normally operate by the glass, bottle or tasting.

The hostess can offer the following options served by staff from a beverage dispenser.

Mimosa's: \$25 batch and will serve 8-10 glasses

White Sangria: \$30 batch and will serve 8-10 glasses

White Sangria with fresh fruit: \$35 batch and will serve 8-10 glasses
- **Can I get a refund on my booking fee?** Please understand that when we reserve a date for your party, we often turn down other requests for the same time. We do not refund the booking fee unless we get another party to book with us on your date, as overall it can be a financial hardship on us to have a booking canceled. Please consider all things when booking with us and don't look at the \$40.00 as not much money lost if you cancel. For us, it can be much more than that. If we get to the point of too many cancellations, the fee will have to increase for all and we hate to do that. We pride ourselves on keeping things reasonable for people.